

1. Notice of the Annual General Meeting to be held on Friday 13th November in the Friary Hall at 2.30pm.

Registered Charity name and Number: **Crawley University of the Third Age, No. 1029004**

A member of the Third Age Trust as an unincorporated members' association (commonly known as Crawley u3a).

Questions can be asked at the meeting or you can send questions prior to the meeting to the Secretary by email at secretary@crawleyu3a.org.uk or, for those without email, by telephone on 07704051027.

Draft Agenda for the Meeting

1. Welcome and Introduction from the Chair (including confirmation that meeting is quorate)
2. Tributes. A minute's silence to remember ex-members who have died during the past year.
3. To receive and approve the minutes of Annual General Meeting of 14th November 2025 (a copy is available on the website and will be attached to the e-mail circulating the final agenda).
4. To receive and approve the Annual Report and Accounts for the year ending 31st August 2026
5. Questions from the floor
6. To appoint Tony Neale as external examiner for 2026-27
7. *(If relevant)* To vote on any resolution(s) to amend the Constitution

*Any resolutions to be submitted by **Wednesday October 21st**. Members wishing to submit resolutions should state the description of change suggested, the member proposing it and include a supporting statement explaining why the suggested change is desirable.*

Any changes to the Constitution need to be proposed and seconded.

The Committee does not currently plan to submit any resolutions.

8. Introduction to Trustee Elections.
9. Election of Officer Trustees:
Chairman
Vice Chairman
Secretary
Treasurer
10. Election of General Trustees
Up to eight General Trustee(s), who role may be undertaken in tandem with one of the various support roles.
11. Presentations to Volunteers standing down, and acknowledgement of any long-term members who have served in the past who are now retiring from the u3a.
12. AOB by permission of the Chairman.

Tea to be served at an appropriate point.

2. Election of Trustees for 2026-27

Constitutional Implications (references are to relevant clauses of the constitution)

1. We require a minimum of five Trustees, of which four must be the Officer positions as listed (17 (2) & (5)).
2. Each AGM may elect up to 12 Trustees (including Officers) (18(1))
3. No-one may hold any specific officer position or be an ordinary (General) trustee for a continuous period in excess of 3 years without an interval of at least 1 year between the periods of service except for the Secretary and Treasurer, who may serve for a period of six consecutive years (i.e. two consecutive three-year terms) (17 (8)).
4. All Trustees should be nominated and elected annually (17 (9)), even if not at the end of their term.

This is a common requirement for member led charities such as the u3a and is intended to protect the charity in the event that a previously elected Trustee turns out to be acting in a manner, or implementing changes, which the membership believe is not in the best interests of the charity. The clause gives the members an opportunity, by putting up an alternative candidate, to remove and replace such a Trustee before the completion of their standard term.

5. The role of **President**, held by Maureen Wicks, is continual and does not require re-election.

2025-26 Current Trustees Not Available for Re-Election for 2026-27

None of the current Trustees are required to step down as they have not yet completed their three-year/ six-year terms:

Graham Crozier, General Trustee, resigned earlier in the year for personal reasons

Kim Robinson, currently a General Trustee, does not wish to continue serving as a Trustee.

2025-26 Trustees Available for Re-Election for 2026-27

Tricia Newell, currently Chair, intends to seek nominations for re-election as Chair.

John Williams, currently Vice Chair, intends to seek nominations for re-election as Vice-Chair.

Graham Friday intends to seek nominations for re-election as Treasurer (his 2nd term finishes at the 2027 AGM)

Marion Lang, currently co-opted Secretary, intends to seek nominations to stand for Secretary.

Moir Blackman, currently a co-opted General Trustee, intends to seek nominations to stand for General Trustee.

Trustee Nominations for 2026-27

See next page for the form. Completed forms to be returned to the Secretary by **Friday 30th October**

Anyone interested in a General Trustee role can contact Tricia Newell (07873315414) or John Williams (07770833771) for an informal chat.

AGM 2026 Trustee Nomination Form

Position	Nominee	Nominated By	Seconded By	Nominee's Signature
Officers				
Chair				
Vice Chair				
Secretary				
Treasurer				
Non-Officer Trustee Roles				
General Trustee Role				

Completed Nomination Forms should be returned to Marion Lang, Secretary, by end **Friday 30th October** , via e-mail (secretary@crawleyu3a.org.uk) or delivered/sent to the Crawley u3a Treasurer, 7 Oatlands, Gossops Green, Crawley, RH11 8EE.