

Office use only	Date Fee Received	Beacon input & e-mail confirmation	New Member Number	Linked Joint Member	Docs and Members Card sent	If GA, forwarded members e-mail with GA form to Sec, or give Sec signed paper copy.
Blue = Date Yellow = Num						

	Crawley u3a
	Registered Charity Number 1029004 Website: https://crawley.u3asite.uk/

Crawley u3a Membership Application

The Crawley u3a membership year is from 1st September to 31st August but new members joining in August are automatically given membership until the end of the next August (i.e. up to 13 months)

If two people from the same household are joining simultaneously each person needs to complete a separate form (including, if relevant, the Gift Aid Declaration Form)

Your Contact Details (Please print clearly in all the green boxes)

Title	Forename	Surname	Known as
E-mail *			
Address	Number/Name & Street	Neighbourhood (if Crawley) /Town (if not Crawley)	Post Code
Mobile Phone		Home Phone	
Emergency Contact (1)	Name	Phone	Relationship to you

*To reduce costs, Crawley u3a will communicate with you via email wherever possible

(1) If your spouse or partner is also a Crawley u3a member you should not both name each other as your Emergency Contact. At least one of you should name a third party.

Privacy Statement & Legitimate Interest Assessment

Crawley u3a processes member information so that we can keep you informed about events, and activities which we offer as part of your membership. Crawley u3a's lawful basis for collecting this information is legitimate interest. In collecting your information, Crawley u3a will:

- Store it securely.
- Use it to communicate with you as a Crawley u3a member.
- Share your information with group leaders for those groups of which you are a member.
- Send you general information about the Third Age Trust
- Use any photograph for publishing in the Crawley u3a newsletters and publicity material.

A detailed description of our Privacy Policy is on our website on the Members page (<https://crawley.u3asite.uk/information-documents-for-members>). If you do not have access to the website a paper copy can be requested from the Secretary.

I consent to my data being used for membership purposes as detailed above (tick)	
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Membership Class and Fee

Full Members

For new Crawley u3a members NOT already members of another u3a the cost of Crawley membership for a year is £15.00 (£7.50 if joining after 1st March 2027).

The £15.00 includes £4.00 payable to our national organisation, the Third Age Trust, which provides a wide range of services and benefits, including liability insurance cover.

Associate Members

For new Crawley u3a members currently full members of another u3a, because your main u3a pays the £4.00 subscription to the Third Age Trust on your behalf the cost of Crawley u3a membership for a year is £11.00 (£5.50 if joining after 1st March 2027).

Please tick the green box against the relevant membership class and fee.

Membership Class	Joining pre-1st March 2027		Joining 1 st March 2027 – 31 st July 2027	
Full Member	£15.00		£7.50	
Associate Member	£11.00		£5.50	

Other Questions

If joining as an Associate Member please give:	Main u3a Name	Membership No.
If you have a spouse/partner living at the same address who is already a member of Crawley u3a please state:	Spouse/partner name	Membership No.
How did you hear about Crawley u3a?		

Note there is no reduction in the Membership Fee per member for two members living in the same household.

u3a Matters Magazine

Until the end of your first year of membership Full Members will receive this free of charge. It is published five times a year by the Third Age Trust. For future membership years you will need to pay the annual cost (currently £4.50 a year) if you wish to continue receiving it.

I consent to my data being shared with the company who oversee the distribution of the u3a Matters magazine (please tick)	
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u3a Members Code of Conduct

All Members must follow the [u3a Members Code of Conduct](#):

- Members are expected to know, follow and promote the [Principles of the u3a Movement](#) (listed on the [u3a Vision, Mission & Principles](#) document on our website Members page <https://crawley.u3asite.uk/information-documents-for-members/>).
- Members must always act in the best interests of Crawley u3a and the u3a Movement, strive to uphold its reputation and never do anything which could bring their own, another u3a or the u3a Movement into disrepute or expose it to undue risk.
- Members are expected to use Crawley u3a's resources responsibly and only to further its stated charitable objects/purposes.
- Members are expected to reflect the current organisational policy of Crawley u3a, regardless of whether it conflicts with their personal views.
- Members are expected to abide by Crawley u3a's procedures and practices.
- Members are expected to treat each other with dignity and respect at all times.
- Members will need to ensure that they are able, with support from their own carer, if required, to undertake any activity

Payment Method

Fees are payable by one of two options. Please tick against one - if you opt for the no. 2 input transfer date.

1.	Cheque made payable to 'Crawley u3a' with your full name and address on the back and sent with your form to the Membership Assistant as below.		
2.	Electronic bank transfer using the following account details (1)		
	a. Account name	Crawley u3a	
	b. Sort Code	30-90-89	
	c. Account number	35821468	
	d. Reference	Input your full name	
	Input date of bank transfer		

(1) You need to put through this transfer yourself. We cannot do it on your behalf as we do not have (or wish to have) your personal bank account details.

Final Confirmation

I wish to apply for membership of Crawley u3a and confirm that I will abide by the terms of membership as stated above. I confirm that I have completed the form myself or have been assisted in doing so. I have made full payment of fees due and will advise the Membership Assistant of any later changes in my personal details and emergency contact.			
Signed		Date	

Please return this signed application form with a cheque and completed Gift Aid declaration form if relevant to:

Jean Manuel (Membership Assistant) 69 The Millbank, Ifield, CRAWLEY RH11 0JQ

E-mail crawleyu3amembership@gmail.com

See next page for Gift Aid Form

Office use only	Member No	Linked Joint Member No	Date received from Assist Membership	Hard copy or Digital?	Date GA info input to Beacon
Blue = Date Yellow = No					

	Crawley u3a Registered Charity Number 1029004 Website: https://u3asites.org.uk/crawley/home
	Gift Aid Declaration Form

Did you know that you can Gift Aid Crawley u3a membership? The Gift Aid scheme means Crawley u3a can reclaim 25p of tax for each £1 you give to help make the u3a funds go further in the general activities it provides.

Making a gift aid donation does not cost the donor any extra money but you **must** be a UK taxpayer for each year for which you Gift Aid. See our website page [Gift Aid](#) for more on this. If you are willing and eligible to Gift Aid, please complete this form.

The membership fee alone (not any extra paid to receive u3aMatters) payable for this u3a will be the amount claimed for Gift Aid. The fee secures membership of the u3a only and does not secure rights to personal use of any facilities or service provided by the u3a. This is also the amount you should claim on your individual tax return when claiming your gift aid tax allowance.

Gift Aid Declaration

I want to Gift Aid my current and any future membership fees I pay in the future to Crawley u3a. I am a UK taxpayer and I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of the Gift Aid claimed on all my charitable and amateur sport clubs' donations in that tax year it is my responsibility to pay any difference. I understand that other taxes such as VAT and Council do not qualify.			
Signed (1)			Date (1)
Title	Forename	Surname	
Address			

(1) HRMC rules are such that we require a "real" i.e. non-digital signature UNLESS you are sending this form to crawleyu3amembership@gmail.com as an attachment to an e-mail coming from your personal e-mail address.

Important If in the future your circumstances change, and you no longer pay sufficient tax on your income and capital gains to equal the tax reclaimed on your various donations, you should cancel your declaration by notifying us on crawleyu3amembership@gmail.com

General Data Protection Regulations 2018

Crawley U3A requires members to provide their personal information to claim gift aid from H.M Revenue and Customs. The data is held for a period of six years in accordance with HMRC requirements it is then securely disposed of. This information is stored in paper form and is separate from the Crawley u3a membership records. A detailed description of our Privacy Policy is on our website on the Members page (<https://crawley.u3asite.uk/information-documents-for-members>). If you do not have access to the website a paper copy can be requested from the Secretary.