




Equipment available to be Borrowed from the Office for Events (24th April 2026)

Audio-visual	
1	<p>XuanPad 2024 5G WiFi Bluetooth Projector (purchased 2024) Needs to be used with an extension lead.</p>  A white rectangular projector with a lens on the left side, resting on a dark blue carpet. It is surrounded by various cables including a power cord, a USB cable, and a remote control.
2	<p>Vonyx VSA500 Portable PA Speaker System with 2 hand-held microphones, in a soft case, with a separate stand in a tall box User manual in box with spare batteries. Purchased 2025.</p>  A black portable PA speaker with a carrying handle on top. Next to it are two black hand-held microphones and a small black remote control.
3	<p>10m Extension Lead & Wind-up Case</p>  A grey and green wind-up extension lead case with a handle on the side. An orange extension lead is plugged into the top and is partially unrolled.

4 10m Masterplug 10m cable reel PRO XT Cassette Reel (purchased Nov 2025)



5 4m Satellite Reel extension Lead



6 PropVue 60inch Portable Projection screen G105 (suitable for rooms in St Pauls, not suitable for Friary talks)

In long black cylindrical bag leaning against the tall cupboard



7 Small Takstar DA10 portable microphone for use at St Pauls (purchased 2024)



8 **ONLINE N74 waistband portable rechargeable Voice Amplifier** (not all users find it easy to use and it has a tendency to screech)



Outdoors Events & Display

9 **Bunting approx. 20 metres**



10 **2m Tear Drop Flag (banner and cross base)**



11 3 x Open sided Gazebos (kept on top of the large cupboard)

12 2 x Crawley u3a display banner 5ft x 3ft



Documents & Leaflet Display


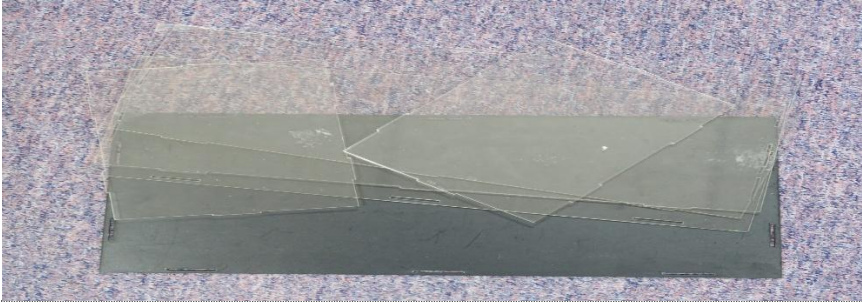
13 Two foldable Display Board with a carrier bag for each

Each noticeboard has three panels. The approximate dimensions of one panel of the noticeboard are 69cm (27") wide x 93cm (36.5") high. If all three panels are fully open, then the total width is 207cm. They need to sit on a table.



14 2 x u3a branded display noticeboard/whiteboards with folding easel



<p>15</p>	<p>Metal 4 magazine display rack G003 Label</p> 
<p>16</p>	<p>6 (or 3?) x Clear Acrylic A4 sign holders (for publicity, advertising & display)</p> 
<p>17</p>	<p>Pencils ordered for the 2023 Open Day</p>
<p>18</p>	<p>Boxes from Ruby celebration Event July 2025</p> <ul style="list-style-type: none"> (1) 69 (?) lanyards plus 100 A6 cards to cut up (2) Laminated Group name cards (3) Pins for the felt boards, pens, small pocket notebooks, blue-tak.
<p>19</p>	<p>2 empty plastic crates (under desk)</p>
<p>20</p>	<p>4 u3a Tabards (1 L, 3 XL)</p>

M Lloyd 24/04/26