

**Quarterly Meeting 26<sup>th</sup> February 2025**  
**Crawley Library Caroline Haslett Room 14:00**

<b>No</b>	<b>Description</b>	<b>Lead</b>
1.	Apologies for absence	Chair
<b>Standing Items for Discussion</b>		
2.	Approval of the Minutes of the 13th Nov Committee meeting	Chair
3.	Trustees Progress Report as of 22 <sup>nd</sup> Feb: Matters arising not covered elsewhere in the agenda	Secretary
4.	Purchases, Procurements & Contracts 1. Cancellation of Hearing Loop purchase 2. Updated Crawley u3a leaflet	Chair Comms C
5.	Other Committee Approval Required for Matters not the subject of Non-Standing Items: Policy on Supporting Other Charities	Chair
<b>Non-Standing Items for Discussion</b>		
6.	<b>Term 1 Financial Monitoring Report</b>	Treasurer
7.	<b>Ruby Celebration Event</b>	Treasurer & Comms C
8.	<b>Position of Out &amp; About Groups at February 2025</b>	Secretary & Treasurer
9.	<b>Group Leaders meeting 10<sup>th</sup> March</b>	Chair
10.	<b>Review of 2024 Membership Renewal.</b>	Secretary
11.	<b>Next Trustees Progress Report &amp; Quarterly Meeting 28<sup>th</sup> May</b> Next Trustees Progress Report & Working Meetings	Chair
12.	AOB	Chair