


Office use only	Beacon input & e-mail confirmation	Guest Member Number
Blue = Date Yellow = No		

	Crawley u3a Registered Charity Number 1029004 Website: https://u3asites.org.uk/crawley/home
	<h2 style="color: blue;">Crawley u3a Guest Member Application</h2>

Guest Members are those who are not members of Crawley u3a, either as their Main or as an Associate u3a, but are members of another u3a who wish to join a Crawley u3a Group.

Guest members do not pay any Membership fee to Crawley u3a, just the Group fees appropriate to the Groups they join. The purpose of this form is to ensure Guest Members are included on the Beacon system as Members of the Group(s) they join, in order to assist Group Leaders in contacting them.

Guest Members are not able to participate in the events organised by Crawley u3a for their members, such as the monthly meetings or the Christmas party.

If members from other u3as wish to attend such events, in addition to joining Crawley u3a Groups, they need to become an Associate Member of Crawley u3a and complete the New Members Application Form rather than this form.

Your Details (Please print clearly in all the green boxes)

Title	Forename	Surname	Known as
E-mail*			
Address	Number/Name & Street	Neighbourhood (if Crawley) /Town (if not Crawley)	Post Code
Mobile Phone		Home Phone	
Emergency Contact	Name	Phone	Relationship to you
Main u3a Name			Membership No.

*To reduce costs, Crawley u3a will communicate with you via email wherever possible

Privacy Statement & Legitimate Interest Assessment

Crawley u3a processes Guest member information so that we can keep you informed about activities which we offer as part of your membership. Crawley u3a's lawful basis for collecting this information is legitimate interest. In collecting your information, Crawley u3a will:

- Store it securely.
- Use it to communicate with you as a member of a Crawley u3a group.
- Share your information with group leaders for those groups of which you are a member.
- Use any photograph for publishing in the Crawley u3a newsletters and publicity material.

I consent to my data being used for membership purposes as detailed above (<u>tick or enter Y</u>)	
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u3a Guest Members Code of Conduct

All Guest Members must follow the [u3a Members Code of Conduct](#):

- Members are expected to know, follow and promote the [Founding Principles of the u3a Movement](#) (listed on the [Members Information](#) document on our website Members page).
- Members must always act in the best interests of Crawley u3a and the u3a Movement, strive to uphold its reputation and never do anything which could bring their own, another u3a or the u3a Movement into disrepute or expose it to undue risk.
- Members are expected to use Crawley u3a's resources responsibly and only to further its stated charitable objects/purposes.
- Members are expected to reflect the current organisational policy of Crawley u3a, regardless of whether it conflicts with their personal views.
- Members are expected to abide by Crawley u3a's procedures and practices.
- Members are expected to treat each other with dignity and respect at all times.

Final Confirmation

I wish to apply for Guest membership of Crawley u3a and confirm that I will abide by the terms of membership as stated above. I confirm that I have completed the form myself or have been assisted in doing so. I will advise the Membership Assistant of any changes in my personal details and emergency contact.			
Signed		Date	

Please return this signed application form to:

Jean Manuel (Membership Assistant) 69 The Millbank, Ifield, CRAWLEY RH11 0JQ

E-mail jeanmanuel6@virginmedia.com